

TALLY

LEDGER

WHAT IS LEDGER?

A ledger is a **book or collection of accounts** in which account transactions are recorded. Each account has an opening or **carry-forward balance**, and would record each transaction as **either a debit or credit** in separate columns, and the **ending or closing balance**.

STANDARD FORMAT OF :- LEDGER

DR.

CR.

<i>Date</i>	<i>Particulars</i>	<i>J.F</i>	<i>Amount</i>	<i>Date</i>	<i>Particulars</i>	<i>J.F</i>	<i>Amount</i>

GROUP

Groups are a collection of ledgers of the same nature. Account groups are maintained to determine the hierarchy of Ledger Accounts, which is helpful in determining and presenting meaningful and compliant reports.

Voucher

VOUCHER

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sed diam nonummy nibh euismod tincidunt ut laoreet.

A voucher is a form that includes all of the supporting documents showing the money owed and any payments to a supplier or vendor for an outstanding payable.

Accounting
Voucher

PRE DEFINE GROUP IN TALLY

**PRIMARY
GROUP**

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**SECONDARY
GROUP**

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